

**BY-LAWS
of the
Front Range Agility Club**

Adopted by the club membership on January 20, 2011.

**ARTICLE I
MEMBERSHIP**

SECTION 1. ELIGIBILITY There shall be two classes of membership, Individual and Family, open to all persons who express an interest in the sport of dog agility.

(a) Individual Members shall consist of persons 18 years of age and older who shall be entitled to every privilege and to participate in all benefits of the Club.

(b) Family Membership shall consist of two or more members of the same household.

SECTION 2. DUES The Board of Directors shall determine the amounts of dues but not to exceed \$50 for Individual Membership and \$75 for Family Membership. Dues are payable on or before the 1st day of February each year. If the Board has not acted upon the amounts of dues by December 15th each year, then the current amounts will remain unchanged for the ensuing year. The Vice President shall send renewal notices to members by January 1st.

SECTION 3: Club Members in Good Standing are expected to volunteer for at least two positions relating to club events, committees or other functions per membership year.

SECTION 4. TERMINATION OF MEMBERSHIP Memberships may be terminated:

(a) by resignation. Any member in good standing may resign from the Club upon written notice to the Secretary.

(b) by lapsing. A membership will be considered as lapsed and automatically terminated if such member's dues have not been paid by March 1st. In no case may a member be entitled to vote whose dues are unpaid.

(c) by expulsion. A membership may be terminated by expulsion as provided in Article VIII of these by-laws.

**ARTICLE II
MEETINGS**

SECTION 1. ANNUAL MEETING The Annual meeting of the Club shall be held in the month of January at a place, date, and hour designated by the Board of Directors. Notice of the Annual meeting will be sent by the President or Secretary to each member at least 30 days prior to the date of the meeting. The quorum for the Annual meeting shall be 10% of the members in good standing.

SECTION 2: GENERAL MEETINGS General meetings of the club may be held in the months of April, July, and October at a place, date, and hour designated by the Board of Directors. Notice of the meeting will be sent by the President or Secretary to each member at least 30 days prior to the date of the meeting. The quorum for a General meeting shall be 10% of the members in good standing.

SECTION 3 SPECIAL CLUB MEETINGS Special Club meetings may be called by the President or by a majority vote of the members of the Board who are present at a meeting of the Board, or shall be called by the Secretary upon receipt of a petition signed by 10% of the members of the Club who are in good standing. Such meeting shall be held at such place, date, and hour as designated by the Board of Directors. Notice of such meeting shall be sent by the Secretary at least 14 days and not more than 30 days prior to the meeting. The notice of the meeting shall state the purpose of the meeting and no other club business may be transacted. The quorum for such a meeting shall be 10% of the members in good standing.

SECTION 4. BOARD MEETINGS Meetings of the Board of Directors shall be held at such times and places as are designated by a majority vote of the entire Board or when called by the President. Notice of each such meeting shall be

made by the President or Secretary to each member of the Board at least 14 days prior to the meeting date. The quorum for a Board Meeting shall be a majority of the Board present for voting.

SECTION 5. The Board of Directors may conduct its business via mail, electronic mail or phone.

ARTICLE III DIRECTORS AND OFFICERS

SECTION 1. BOARD OF DIRECTORS The Board shall be comprised of the President, Vice President, Secretary, Treasurer, and three to four other persons, such that the Board shall contain seven or eight members, all of whom shall be members in good standing. The Officers and Directors shall be elected for two-year terms. The outgoing President will serve for a term as a Director on the Board immediately following their final term as President. General management of the Club's affairs shall be entrusted to the Board of Directors.

(a) The initial Board of Directors, including Officers, will be appointed. The initial Vice President and two of the initial Directors will serve a one-year term in order to establish overlapping terms amongst the Board.

(b) All subsequent Boards will be elected as proscribed in Article IV, Section 4.

SECTION 2. OFFICERS The Club's officers, consisting of the President, Vice President, Secretary, and Treasurer shall serve in their respective capacities both with regard to the Club and its meetings and the Board and its meetings.

(a) The President shall preside at all meetings of the Club and of the Board, and shall have the duties and powers normally appurtenant to the office of President in addition to those particularly specified in these by-laws.

(b) The Vice-President shall have the duties and exercise the powers of the President in case of the President's death, absence, or incapacity. The Vice President shall also perform other duties as specified in these by-laws and as designated by the Board of Directors. The Vice President shall also keep a roll of the members of the Club.

(c) The Secretary shall keep a record of all meetings of the Club and of the Board and of all votes, and of all matters of which a record shall be ordered by the Club. The Secretary shall notify members of meetings, notify Officers and Directors of their election to office, and carry out such other duties as are prescribed in these by-laws.

(d) The Treasurer shall collect and receive all monies due or belonging to the Club. The Treasurer shall deposit the same in a bank approved by the Board, in the name of the Club. The books shall at all times be open to inspection of the Board and the Treasurer shall report to them at every meeting the condition of the Club's finances. The Treasurer may be bonded in such amount, as the Board of Directors shall determine.

(e) The terms of the outgoing Secretary and Treasurer will overlap one month with term of their successor.

SECTION 3. VACANCIES Any vacancies occurring on the Board during the year shall be filled for the unexpired term of office by a majority vote of all the current members of the Board, except when a vacancy in the office of President shall be filled automatically by the Vice-President, and the resulting vacancy in the office of Vice-President shall be filled by a vote of the Board.

ARTICLE IV THE CLUB YEAR, VOTING, NOMINATIONS, ELECTIONS

SECTION 1. CLUB YEAR The Club's membership year and term of office for elected nominees shall begin on the 1st day of February and end on the 31st day of January. Each retiring officer shall turn over to his successor all properties and records relating to that office by January 31st, with the exceptions in Article III Section 2 item (e).

SECTION 2. VOTING At the Annual meeting or at a special meeting of the Club, voting shall be limited to those members in good standing who are present at the meeting.

SECTION 3. ANNUAL ELECTION For the election of the Board of Directors the vote shall be conducted at the Annual Meeting and by secret ballot, if needed. Ballots shall be certified and counted by two inspectors of election during the

Annual meeting. The inspectors of election shall be appointed by the Board of Directors and must be Club members in good standing who are not members of the Board of Directors, nominees for election, or relatives of the nominees. The person receiving the largest number of votes for each position shall be declared elected. If any elected nominee is unable to serve for any reason the vacancy so created shall be filled by the new Board of Directors in the manner provided by Article III Section 3. All of the ballots cast for the election of Officers and Directors shall be available during the Annual meeting and will be destroyed by the Secretary 30 days thereafter.

SECTION 4. NOMINATIONS AND BALLOTS No person may be a candidate in a Club election who has not been nominated in accordance with these by-laws. A Nominating Committee shall be chosen by the Board of Directors before September 15th. The Committee shall consist of three members and one alternate, all members in good standing. The Board shall name a chairman for the Committee. The Nominating Committee may conduct its business by mail, phone or electronic mail.

(a) The Nominating Committee shall nominate from among the eligible members of the Club, one candidate for each expiring office and for each other available position on the Board of Directors and shall procure the acceptance of each nominee so chosen. The Committee shall then submit its slate of Candidates to the Secretary who shall send the list to each member of the Club on or before October 15th, so that additional nominations may be made by the members if they so desire.

(b) Additional nominations of eligible members may be made by written petition addressed to the Secretary and received at their regular address on or before November 15th, signed by five members and accompanied by the written acceptance of each such additional nominee signifying his willingness to be a candidate. No person shall be a candidate for more than one position, and the additional nominations that are provided for herein may be made only from among those members who have not accepted a nomination of the Nominating Committee.

(c) If no valid additional nominations are received by the Secretary on or before November 15th, the Nominating Committee's slate shall be declared elected at the time of the Annual Meeting, and no balloting will be required.

(d) If one or more valid additional nominations are received by the Secretary on or before November 15th, each member in good standing shall receive a ballot listing all of the nominees for each position in alphabetical order.

(e) Nominations cannot be made at the Annual meeting or in any manner other than as provided above.

ARTICLE V EVENTS

SECTION 1: This Club can only hold events in which all members' dogs that are of sufficient age and health can compete.

SECTION 2: The Event Committee shall be allowed to participate in the event that they are coordinating.

ARTICLE VI NEWSLETTER

SECTION 1: The Club shall publish at least two newsletters a year in which to inform the membership of Club business, Club events and other information of interest.

SECTION 2: The Board shall appoint a member in good standing as newsletter editor who shall fulfill the requirements in Section 1 of this article.

ARTICLE VII COMMITTEES

SECTION 1. The Board may appoint Committees to advance the work of the Club in such matters as agility trials, fun matches, trophies, newsletter, annual prizes, membership, and other activities which may well be served by committees. Such Committees shall always be subject to the final authority of the Board.

SECTION 2. Any Committee appointment may be terminated by a majority vote of the full membership of the Board upon written notice to the appointee; and the Board may appoint successors to those persons whose service has been terminated.

ARTICLE VIII DISCIPLINE

SECTION 1. CHARGES Any member may prefer charges against a member for alleged misconduct prejudicial to the best interests of the Club or the sport of dog agility. Written charges with specifications must be filed with the Secretary. The Secretary shall promptly send a copy of the charges to each member of the Board or present them at a Board Meeting, and the Board shall first consider whether the actions alleged in the charges, if proven, might constitute conduct prejudicial to the best interests of the Club or the sport of dog agility. If the Board considers that the charges do not allege conduct which would be prejudicial to the best interests of the Club or of the sport of dog agility it may refuse to entertain jurisdiction. If the Board entertains jurisdiction of the charges it shall fix a date of a hearing by the Board or a Committee of not less than three members of the Board, not less than 3 weeks nor more than 6 weeks thereafter. The Secretary shall promptly send one copy of the charges to the accused member by registered mail together with a notice of the hearing and an assurance that the defendant may personally appear in his own defense and bring witnesses if they so choose.

SECTION 2. BOARD HEARING The Board or Committee shall have complete authority to decide whether counsel may attend the hearing, but both complainant and defendant shall be treated uniformly in that regard. Should the charges be sustained after hearing all the evidence and testimony presented by complainant and defendant, the Board or Committee may by a majority vote of those present suspend the defendant from all privileges of the Club for not more than six months from the date of the hearing. And, if the Board or Committee deems that punishment insufficient, it may also recommend to the membership that the penalty be expulsion. In such case, the suspension shall not restrict the defendant's right to appear before his fellow-members at the ensuing Club meeting which considers the recommendation of the Board or Committee. Immediately after the Board or Committee has reached a decision, its findings shall be put in written form and filed with the Secretary. The Secretary in turn shall notify each of the parties of the decision and penalty, if any.

SECTION 3. EXPULSION Expulsion of a member from the Club may be accomplished only at the Annual or General meeting or of the Club following a hearing and upon the recommendation of the Board or Committee as provided in Section 3 of this Article. The defendant shall have the privilege of appearing in his own behalf though no evidence shall be taken at this meeting. The President shall read the charges and the findings and recommendations, and shall invite the defendant, if present, to speak in his own behalf. The meeting shall then vote by secret written ballot on the proposed expulsion. A 2/3 vote of the members in good standing present and voting at the Annual or General meeting shall be necessary for expulsion. If expulsion is not so voted the suspension shall stand.

ARTICLE IX AMENDMENTS

SECTION 1. Amendments to the by-laws may be proposed by the Board of Directors or by written petition addressed to the Secretary signed by twenty percent of the membership in good standing.

SECTION 2. All amendments will be voted on at the Annual or a General Meeting unless the Board determines that the issue to be of such urgency as to require action sooner.

ARTICLE X DISSOLUTION

SECTION 1. The Club may be dissolved at any time by the written consent of not less than 2/3 of the members. In the event of the dissolution of the Club other than for the purposes of reorganization, whether voluntary or involuntary, or by operation of law, none of the property of the Club, nor any proceeds thereof, nor any assets of the Club shall be distributed to any members of the Club but after payment of the debts of the Club, its property and assets shall be given to an organization for the benefit of dogs selected by the Board of Directors.

ARTICLE XI ORDER OF BUSINESS

SECTION 1. At meetings of the Club business shall be conducted using the Robert's Rules of Order. The order of business, so far as the character and nature of the meeting may permit, shall be as follows:

Report of the President

Report of the Secretary
Report of the Treasurer
Reports of Committees
Unfinished business
New Business
Adjournment

SECTION 2. At meetings of the Board, the order of business, unless otherwise directed by majority vote of those present, shall be as follows:

Adoption of minutes of last club and/or board meeting
Report of the President
Report of the Secretary
Report of the Treasurer
Reports of Committees
Unfinished business
New Business
Adjournment

-end-

Revision History: The club by-laws were originally adopted by the charter members of the club in 1998. The original by-laws were amended and accepted by a majority vote of the club membership on January 20, 2011.